

I. CALL TO ORDER The meeting was called to order at 6:30 pm in the basement meeting room at the Town Hall. In attendance were Selectmen Gene Cordes, Neal Janvrin and Roger Barham; Town Administrator Heidi Carlson and Selectmen's Clerk Kathy Clement. Also present were School Board Member Gordon Muench and Bruce White of FCTV was live broadcasting the meeting. All rose for the Pledge of Allegiance.

II. ANNOUNCEMENTS

1. Drug Takeback will take place at the Fremont Safety Complex, sponsored by the Police Department, this Saturday, April 27 from 10:00 am to 2:00 pm. All unused and unwanted medications can be dropped off for destruction.
2. A Memorial Service will be held at the Fremont Public Library on Sunday April 28th at 2:00 pm for long-time School and Town employee Marlene Emery.
3. Finish coat paving will take place on Red Brook Road Monday through Wednesday next week. Monday will be driveway milling and cut-ins, Tuesday will be paving, and the road will be CLOSED from 7:00 am to 5:00 pm; and Wednesday will be shoulder work. Please use caution in the area and take alternate routes. Local homeowners will be able to get in/out during Tuesday's closure.
4. Roadside cleanup for Earth Day will take place on Saturday May 4. Neighborhood collections are also taking place and being organized. This will be done in combination with a Community / Library Open House and Cookout. Open House events will take place at the Fremont Public Library from 11:00 am to 1:00 pm, stop by for lunch! The town-wide yard sale will also take place this day. Additional information is available on the Town's website and slides are on the FCTV bulletin board. Pick up crews are being organized to drive through their neighborhoods to collect bags.
5. Spring Bulky Day is Saturday May 18 from 8:00 am to 12 noon at the Fremont Highway Shed. Anyone interested in helping can contact the Selectmen's Office. The Garden Club Plant Sale will also take place on May 18th at the Fremont Public Library.
6. The Memorial Day Parade and Ceremony will take place on Sunday May 26, 2019 beginning at 9:00 am from the Town Hall. Contact Jeanne Nygren for more information or to participate.

III. LIAISON REPORTS

Janvrin provided the **04/23/2019 Zoning Board of Adjustment** meeting report. The meeting was called to order at 1900 hrs. All members were present.

Case #019-002/Special Exception: Request by applicant Joe Falzone to the terms of Article 12 Section 1201.8 of the Fremont Zoning Ordinance. The applicant seeks to allow a driveway into a wetland buffer area at Map 2 Lot 019.004 on South Road.

Scott Cole, Beals Associates PLLC and Brenden Walden, Gove Environmental Services Inc. represented Mr. Falzone. A discussion followed concerning the impact of the driveway on the wetlands buffer.

The Conservation Commission requested to be included in a site walk. A site walk has been scheduled for May 3, 2019 at 6:00 pm.

It was voted to move the May meeting from the 28th to the May 7. It was voted to move the May meeting to May 7 at 6:30 pm.

On 04/24/2019 the Board of Selectmen met in non-public session with an applicant and their attorney relative to threatened legal action on a development project in Fremont. Work continues between the Town's and the Applicant's attorneys.

Carlson reported on the **04/25/2019 Audit** follow-up meeting: Tyler Paine came down today to do the accounting relative to the Police Special Details being separated from the General Fund. This must now continue to be done annually. The residual of any detail revenue (less all General Fund expenses) will be set up in a separate checking account. The tally of this accounting for the past few years since the revolving fund was voted by Town Meeting will come forward to the Board in a manifest to separate it from the General Fund. The Treasurer will then take that check and open the new fund. Carlson is currently working with Chief Twiss on a policy to account for the actual and other administrative fees to be accounted. The auditors are looking for final follow-up no later than early May

Epping Planning Board consideration of the Sam Patterson Real Estate Development LLC application for Site Plan Review – The date is still waiting to be finalized with the RPC Committee Members for the Regional Impact meeting. The following information was sent to us by RPC as information on “what does a regional impact mean?” This information is available from the RPC website: <http://www.rpc-nh.org/regional-community-planning/regional-impact-developments>.

Developments of Regional Impact are defined in [NHRSA 36:55](#) as any proposal before a local land use board which in the determination of such local land use board could reasonably be expected to impact on a neighboring municipality, because of factors such as, but not limited to, the following:

- I. Relative size or number of dwelling units as compared with existing stock.
- II. Proximity to the borders of a neighboring community.
- III. Transportation networks.
- IV. Anticipated emissions such as light, noise, smoke, odors, or particles.
- V. Proximity to aquifers or surface waters which transcend municipal boundaries.
- VI. Shared facilities such as schools and solid waste disposal facilities.

The Rockingham Planning Commission has a [formal process](#) for evaluating any such proposals when the agency is made aware of a determination by a land use board that such a project is being reviewed. A standing committee, the [Regional Impact Development Committee](#) exists, with a designated member of staff as support, to convene a meeting to review the proposal and prepare written comments that are sent as the Commission's reply to the land use Board that made the regional impact declaration.

The Committee meeting is a publicly noticed meeting at which the design team for the subject project is offered the opportunity to present their proposal. The Committee also invites the land use board chairman for the town that declared the project to have regional impacts to offer the town's perspective on the project and appropriate officials from all impacted neighboring towns are invited to participate and comment as well.

To assist communities in making declarations of regional impact of projects, the Commission has developed the following guidance document:

- [Determination of Projects of Regional Impact Guidance](#)

It is important to remember that the local Planning Commission, nor the impacted communities have any authority under the regional impact statute to interfere with the decision making power held by the land use board of the host community. This means in this case, that Fremont residents can participate in the process, but ultimately the Epping Planning Board is the decision maker with regard to the specific application form in front of them for consideration.

IV. APPROVAL OF MINUTES

Janvrin made a motion to approve as amended the minutes of 18 April 2019. Barham seconded the motion and the vote was unanimous 3-0.

V. SCHEDULED AGENDA ITEMS

6:45 pm Public Input - None

7:00 pm Department Heads - None

VI. OLD BUSINESS

1. Sandown Road Bridge follow-up: Dan Tatem has requested a copy of Attorney Gorrow's letter regarding the bridge contract for future reference. After a brief discussion Barham made a motion to authorize a copy of attorney Gorrow's letter to be sent to Dan Tatem. Janvrin seconded the motion and the vote was unanimous 3-0.
2. After much review by the Town, Waste Management, and attorneys, the final Waste Management contract for five-year period 05/01/2019 through 12/31/2023 is complete. Barham made a motion to execute the revised contract between the Town of Fremont and Waste Management, Janvrin seconded the motion. The vote was unanimous 3-0.
3. Cemetery Fee Schedule – The Public Hearing was continued to next week at 6:50 pm. The Selectmen were given a copy of the cemetery price list to review before the next public hearing.

VII. NEW BUSINESS

1. The Selectmen reviewed the folder of incoming correspondence.
There was a letter to Denny Wood regarding his April 4, 2019 appointment with the Board and NHRS records. Janvrin made a motion to approve the letter signed and dated April 25, 2019 and Barham seconded the motion. The vote was 3-0.

There was an email from Lewis Builders acknowledging that they were moving forward with Stantec relative to the final paving and work at Black Rocks Village. They continue to work with Continental regarding final completion.

Janvrin made a motion to approve Invoice #20601 for MRI in the amount of \$1,969.40. Barham seconded the motion and the vote was 3-0.
2. Barham made a motion to approve the Accounts Payable manifest of \$61,074.47 for the current week dated April 26, 2019. Janvrin seconded the motion. The vote was unanimous 3-0.
3. The hoist on the dump body of the Town's Highway one ton truck broke. The Road Agent is looking at alternatives to get it fixed.
4. GMI is working with the Road Agent and Engineer and the paving overlay will be done next week on Red Brook Road. The work will likely be done Monday through Wednesday, and the road will be closed one day, likely Tuesday. This is subject to change due to weather, and updates will be posted on the Town's website.

The Selectmen reviewed contracts with GMI Asphalt for 2019 road work on Chester Road, Red Brook Road and Bean Road. There were a few questions regarding test pits showing Bean Road has a substandard base requiring more work be done before it is ready for paving. The Highway Department is currently removing trees at Bean Road. To answer the questions, Carlson made a call to the Road Agent, and he said that the work will be done and ready to be paved this year. The contract is to get the price locked in now. Janvrin made a motion to sign the Agreement and a Notice to Proceed beginning before May 1, 2019 and must be complete by August 28, 2019. Barham seconded the motion and the vote was unanimous 3-0.

5. Barham made a motion to approve the Veteran's Credit for
Map/Lot 06-022.008 Kristie Carter/Walter Bobson 70 Leavitt Road
Janvrin seconded the motion and the vote was unanimous 3-0.

6. Website design – the decision on a website design will be moved to the next meeting to allow the Selectmen time to review the design templates.

VIII. WORKS IN PROGRESS

1. The Bulky Flyer went out in the mail yesterday and today to all Fremont addresses.
2. Chief Butler will be back to meet with the Board on May 9th (usual 2nd Thursday of the month meeting) for a progress update on the EMS coverage schedule as well as the monthly meeting. Chris Olsen is due in to the Officers Meeting on Tuesday April 30, 2019 to meet with the officers.
3. Work continues on updating address, transfer and assessing information for the new tax year (began 04/01/2019); and as soon as the Collector returns from vacation, we will look at a due date for bills, and begin preparing the Warrant and other information needed for first issue taxes.
4. Gregg Arvanitis met with Martin Ferwerda on site today to discuss the wall, and Marty submitted a follow-up letter to Gregg by email.
5. End of April expense report - Carlson will get this to the Selectmen next week. It will be updated for the Budget Committee meeting on May 8th.

IX. NON-PUBLIC SESSION pursuant to NH RSA 91-A:3 II (c) and (e)

At 7:30 pm Janvrin moved to enter non-public session pursuant to NH RSA 91-A3 II (c) and (e) to discuss a legal and a personnel matter. Barham seconded the vote. The roll call vote was unanimously approved 3-0; Cordes – yes; Barham – yes; Janvrin – yes.

Clement and Muench left the meeting at 7:34 pm.

Respectfully submitted,

Kathy Clement

The Selectmen began their non-public session at approximately 7:35 pm.

At 8:20 pm a motion was made by Janvrin to return to public session. Barham seconded and the roll call vote was unanimously approved 3-0; Cordes – yes; Barham – yes; Janvrin – yes.

Selectmen indicated that they had reviewed two pending legal matters, as well as discussed complaints relative to enforcement items on South Road at the recreation trail and within Tuck Woods. This will be shared with Chief Twiss for further disposition.

The Board asked to have Chief Twiss come in and discuss the road/trucking issues relative to updated and potential new Weight Limit Town Ordinances. The Board also asked for some time with Chief Butler for follow-up on how the EMS coverage is going, as well as their work on a policy.

The Board agreed to a final review of the updated job description for Jeanne Nygren and approved a pay increase to \$16.60 per hour effective with the current payroll, which began on April 14, 2019. The updated job position will be titled Administrative Assistant.

With no further business to come before this meeting, motion was made by Janvrin to adjourn the meeting at 8:25 pm.

The next regular Board meeting will be held at 6:30 pm on Thursday May 2, 2019 at the Fremont Town Hall in the basement meeting room.

Respectfully submitted,

Heidi Carlson
Town Administrator